

Teignbridge District Council

Appointments and Remuneration Committee (“ARC”)

Draft Terms of Reference

1. The membership of the ARC shall consist of:
 - a. The Leader of the Council;
 - b. The Leader of the group with the largest number of Councillors (other than the group of which the Leader of the Council is a member);
 - c. The Leader of the group with the second largest number of Councillors (other than the group of which the Leader of the Council is a member);
 - d. The portfolio holder for Corporate Services.

In all cases the leader of the relevant group may nominate another member should they think fit; and substitutes may be appointed by Council

2. To make recommendations to the Council on the discharge of its duties in relation to:
 - (a) the appointment (including interim arrangements) of the Head of Paid Service, Monitoring Officer and s151 Officer (“Statutory Chief Officers”) and the terms and conditions relating to such appointments;
 - (b) the appointment (including interim arrangements) of any other Chief Officers of the Council (being those who are so identified in accordance with s2 (7) of the Local Government and Housing Act 1989 and the terms and conditions relating to such appointments but excluding any Officer whose post has been job evaluated below 800 points and the terms and conditions relating to such appointments;
 - (c) and disciplinary action against or the dismissal of Statutory Chief Officers, provided that the ARC shall make arrangements to seek the views of the Independent Persons in accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015;
 - (d) the terms of any payments and other remuneration to any Officer where such payments and other remuneration would result in a total payment exceeding £100,000;
3. To decide upon and carry out the recruitment process leading to the recommendations for the appointments referred to in paragraph 2 (a) and (b); including deciding upon whether such appointments are advertised externally or confined to internal applicants;

4. To make recommendations to the Council on the discharge of its functions in relation to the adoption of a Pay Policy Statement in accordance with Chapter 8, Localism Act 2011.

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